

**2014 Lexington County
Penny for Progress Commission
Meeting #003 Minutes**

Date/Time: November 7, 2013 / 10 A.M.

Place: Lexington County Council Chambers
212 South Lake Drive, 2nd Floor
Lexington, South Carolina 29072

Reference: Lexington County Penny for Progress Commission Master Plan for the 2014 General Election in Lexington County, South Carolina

Project No.: 13175-0032

Members Attending:

Mike Crapps, Chairman
Sammy Hendrix, Vice Chairman
Lee Bussell

Jimmy Shealy
Larry Stroud
Frank Shumpert

Also attending: Jeff Anderson, County Attorney; Diana Burnett and Kim Stutts with Lexington County Council; Jamie Frost, Ryan Slattery, Kyle Clampitt, Steve Whaley, and Rebecca Breland with Alliance Consulting Engineers, Inc.; citizens of the county and representatives of the media.

In accordance with the Freedom of Information Act, a copy of the agenda was sent to radio and TV stations, newspapers, and posted on the bulletin board located in the lobby of the County Administration Building.

Note: The following meeting proceedings can be viewed in its entirety on the Lexington County Video Portal at www.lex-co.sc.gov.

The Meeting was called to order at 10:05 am by Chairman Crapps.

1. Approval of October 9, 2013 Minutes
 - a. Motion by Mr. Shealy, 2nd by Mr. Stroud to approve the minutes as received.
 - b. Motion Carried 6-0 as presented.
2. Penny for Progress Workshop Presentation
 - o Chairman Crapps provided introduction of the workshop presentation and turned it over the Mr. Slattery for a presentation for the workshop.
 - o Mr. Slattery indicated that the presentation was made in Gaston on 11/06/13, and that the Town of Pelion meeting is 11/07/13 at 7:00 PM.



Prepared By: Alliance Consulting Engineers, Inc.

AS APPROVED 12/05/13

- The workshops hosted in each area will also host other public entities, (recreation, fire districts, water providers, etc.) serving that area.
- Mr. Slattery then proceeded with the Workshop presentation.
 - Presentation covers amount to be generated by task, overview of the commission (rank projects and generate the referendum ballot), role of Alliance Consulting Engineers, Inc. (assistance with project submittals and review project submittals, extension of the Commission staff), timing of the tax, review of eligible entities, review of ineligible entities being sponsored by an eligible entity, eligible project types (straight out of the code of laws), project submittal deadline of January 30, 2014 at 5pm; submissions must include the project questionnaire and checklist instruction form, conceptual plans and cost opinions, if multiple submissions from entity then those should be ranked, proof of ownership or control of property, business plan for O&M; overview of the project review process in Feb/March 2014, Alliance Consulting Engineers, Inc. to prepare Cover Sheets for project submissions to serve as a tool to assist in ranking of the projects, review of scoring/ranking of project in April 2014 through June 2014, June 2014 the Master Project Binder will be ready, July 2014 commission submits ballot to County Council, County Council will have three (3) readings and a vote on the ballot July 2014 through August 2014, Commission responsibilities will continue until approximately August 2014.
 - Project submittals will be provided to the Municipalities Electronically upon completion.
 - Chairman Crapps asked if there has been any voiced concern about the project submittal deadline. Mr. Slattery stated that there haven't been any concerns to date, but that we are still early in the process so those concerns might arise at a later date.

3. Review of Penny for Progress Workshop Dates

- Mr. Stroud asked for the address of the website. Mr. Slattery read aloud: www.pennyforprogresslex-co.org.
- Mr. Slattery stated the Town of Gaston Workshop occurred 11/06/13.
- 11/07/13 Tomorrow night is the Pelion meeting.
- Mr. Slattery announced the rest of the meetings that have been scheduled to date.
- Mr. Slattery indicated that Alliance Consulting Engineers, Inc. needs to update the times on the website and the spreadsheet needs updated for West Columbia that we received last night on 11/05/13. These dates are to be up to date by



11/07/13. Alliance Consulting Engineers, Inc. will redistribute the updated spreadsheet by 11/07/13.

- Chairman Crapps then encouraged each of the Commission members to attend the workshops as frequently as feasible.

4. Review of Penny for Progress (PfP) Website, Facebook, and Twitter

- Mr. Slattery presented the website in its Phase 1 format. The website does not currently show project information, but mainly contact information, PfP information, and meeting dates.
- Really Simple Syndication (RSS) feed is available as well as Google Plus to use if interested.
- Information also available on the Lexington County Website later this month.
- Mr. Slattery provided an overview of which member of the Alliance Consulting Engineers, Inc. staff is representing which zone and overview of zone map.
- Mr. Slattery narrated the ability to submit questions to the appropriate staff member on the website.
- Phase II of website is anticipated to be released in Summer 2014.
 - Phase II of the website shall include a listing of project submissions, a map of projects submitted, and a copy of the final ballot.
- Twitter handle is @PennyProgressLC
- Facebook Group: Penny for Progress Lexington SC

5. Engineer's Report

- No additional items for the Engineer's Report.

6. New Business

- Mr. Stroud stated that Chairman Crapps did an excellent presentation at the Lexington County Development Corporation (LCDC) Economic Summit.

7. Public Comment

- No Public Comments were received.

8. Adjourn

- Motion by Mr. Stroud, 2nd by Mr. Shumpert to Adjourn at 10:35am. Motion Carried 6-0.

